

ST. JOSEPH COUNTY CONSERVATION DISTRICT

FISCAL YEAR 2010-2011 APPROPRIATIONS ACT

The St. Joseph County Conservation District Board resolves:

SECTION 1: **Title**--This resolution shall be known as the St. Joseph County Conservation District 2011 Appropriations Act.

SECTION 2: **Public Hearing on the Budget**--Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on September 14, 2010, and a public hearing on the proposed budget was held on September 21, 2010.

SECTION 3: **Adoption of budget by Source Type and expenses by Activity.** St. Joseph County Conservation District Board adopts the 2010-2011 fiscal year revenues by Source Type and the expenses by Activity. Conservation District officials responsible for the expenditures authorized in the budget may expend Conservation District funds up to, but not to exceed, the total appropriation authorized for each Activity.

SECTION 4: **Payment of Bills**--All claims (bills) against the St. Joseph County Conservation District shall be approved by the Conservation District Board prior to being paid. The Conservation District Program Director and Treasurer may pay certain bills prior to approval by the Conservation District Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Conservation District Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 5: Authorized salary or hourly wages. Included in the various Activities are amounts of the salary, hourly rates for the officials and employees of the Conservation District as follows:

Conservation District Board Members	\$0.00 per meeting
Program Director	\$26,435.88 per Year
Technician(s)	\$52,644.67 per Year

SECTION 6: **Estimated Revenues and Expenditures.** Estimated total revenues and expenditures for the various activities of St. Joseph County Conservation District are:

2010-2011 BUDGET

GENERAL FUND

2010-2011

	2008-2009	2010 Estimate	2009-2010
<i>REVENUE</i>			
Federal Grants	23,944.66	1,888.00	1,800.00
Contributions from Local Units	22,000.00	22,000.00	22,000.00
State Grants	108,988.84	39,407.61	52,000.00
Charges for Services and Sales	25,291.78	43,805.18	45,515.00
Interest and Rentals	242.06	2,821.58	1,000.00
Other Revenues	61,071.63	2,462.42	715.00
Donations		1,359.61	50.00
Items for Purchase	10,495.73	12,259.98	15,590.00
Total Revenue and Other Sources	252,034.70	126,004.38	138,670.00
<i>EXPENDITURES</i>			
271 Soil Erosion	13,467.09	14,178.07	16,985.00
281 Operations	75,527.29	42,535.74	26,292.89
282 Groundwater Stewardship	51,463.01	54,178.80	52,000.00
291 Rocky River 319	82,158.65	---	---
294 Reforestation	6,063.48	5,812.44	5,741.54
295 Heritage Water Trails		46.67	---
296 MillFARM	24,755.90	9,680.44	636.33
Total Expenditures and Other Uses	253,435.42	126,107.66	122,808.45
Net Revenues (Expenditures)	-7080.28	-103.28	11,262.55
Beginning Fund Balance	25,638.00	18,557.72	18,454.44
Ending Fund Balance	18,557.72	18,454.44	29,716.99

Please note that this is a balanced budget. Once passed, the Appropriations Act can be modified only by formal Board action. Revised 2010-2011 Appropriations Acts must be completed by September 30, 2010 and be filed with MDA within 15 (fifteen) days.

SECTION 7: Periodic Financial Reports. The Conservation District Program Director shall provide the Conservation District Board at the monthly Board meeting a report of fiscal year to date line item revenues and expenditures compared to the budgeted amounts in the various Activities of the Conservation District.

SECTION 8: **Budget Monitoring.** Whenever it appears to the District Program Director or the Conservation District Board that the actual and probable revenues in any activity will be less than the estimated revenues upon which appropriations from such activity were based, and/or when it appears that expenditures will exceed an appropriation, the District Program Director shall present to the Conservation District Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The details of such budget adjustments must be noted in the monthly meeting minutes. The Appropriations Act must be amended before the end of the fiscal year.

SECTION 9: **Board Adoption.** Motion made by Carol Higgins, second by Stephen Mack to adopt the forgoing resolution and General Appropriations Act.


Upon roll call vote, the following voted aye:

Henry Miller
Eddie Mackay
Carol Higgins
Stephen Mack

The following voted nay:

None

The Treasurer declared the motion carried and the resolution adopted on the September 21, 2010.



Henry Miller Treasurer